



Queensway Secondary School

2A Margaret Drive Singapore 149295 Tel: 6474 1421 • 6476 6416 Fax : 6474 1302 Email : qss@moe.edu.sg

9 Jul 2018

Dear Parents,

Invitation to Participate in Parents Gateway (Alpha) Programme

Parents Gateway is a new digital platform developed by Ministry of Education (MOE) and GovTech to bring greater convenience to parents to perform simple administrative transactions and to stay updated on schools' programmes and activities. This enables parents to better support their child in their education journey through closer interactions and communications with schools.

As part of the efforts to continuously improve the functionality and user experience of the Parents Gateway, MOE is conducting a pilot programme with selected schools to test the mobile app and gather feedback.

We are pleased to inform you that Queensway Secondary School has been selected to participate in this Parents Gateway (Alpha) pilot programme. It is an opportunity for us to try out new technologies in connecting and communicating with parents.

We would like to invite you to be a part of the pilot programme to access the Parents Gateway mobile app and try out its functions. This includes receiving timely information on school announcements, events or other information relating to your child and the school.

The duration for this pilot programme is between 3 to 6 months starting from July 2018. During this period, the school will concurrently send hard copy letters and forms for certain administrative and assessment matters so that in the event that you are unable to participate in the pilot, you will still receive the relevant information.





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Accessing Parents Gateway

We invite you to download the free Parents Gateway mobile app onto your mobile phone. The “**Instructional Guide**” in **Annex A** provides the instructions for downloading the mobile app (available on iOS and Android platforms only) and performing a one-time account registration.

To safeguard our students' data, **only parents who are registered in the official student records in the MOE database will be able to use the mobile app.**

Please note that the information shown on Parents Gateway is taken from the student records in the MOE database. If there are any discrepancies in the data shown on Parents Gateway, please contact the school to update the data.

Feedback

As this is a pilot programme, we appreciate if you could share with us your feedback on your experience of using the mobile app. This will help MOE to enhance the Parents Gateway mobile app to benefit more parents in future.

- a) If you have any questions or feedback regarding school-based matters or mobile app, please contact Mdm June Tan (june_tan_teck_yoong@moe.edu.sg), Tel: 64741421
- b) For technical assistance, please contact helpdesk at Email: support@commontown.com , Tel: 68488900

We look forward to your support. Thank you!

Yours sincerely,

Mr Peter Tan
Principal

