



Queensway Secondary School

2A Margaret Drive Singapore 149295 Tel: 6474 1421 • 6476 6416 Fax : 6474 1302 Email : qss@moe.edu.sg

29 May 2020

Dear Parents / Guardians and QSS students

With the end of the Circuit Breaker period on 1 June 2020, we are looking forward to your child's/ward's return to school from 2 June 2020.

As advised in the last letter, Secondary 4 and 5 students will attend school daily from Mondays to Fridays. Students from Secondary 1 to 3 will rotate weekly between Home-Based Learning (HBL) and returning to school for lessons. Please refer to the table below for the weekly rotation schedule and you will be advised as the situation develops over the next few weeks for what would happen from Week 5.

Week	In School	HBL
T3W1	Secondary 1, 2, 4 & 5	Secondary 3
T3W2	Secondary 3, 4 & 5	Secondary 1, 2
T3W3	Secondary 1, 2, 4 & 5	Secondary 3
T3W4	Secondary 3, 4 & 5	Secondary 1, 2

Schools will ensure that safe management measures are in place to keep our students safe:

- Daily temperature-taking with additional visual and question screening will continue to be carried out for all students and staff. In addition, students and staff who are unwell, or who have adult household members on home quarantine / Stay Home Notice or have flu-like symptoms such as fever and cough, will be required to stay away from school.
- All students are required to bring their personal Oral Digital Thermometer (ODT) to school daily, and temperature checks will be carried out in class daily.
- Schools will clean high-touch surfaces more frequently and disinfect the premises daily.
- Students and staff are required to wear their masks or face shields. These should not have offensive symbols or words on them.
- Students will practise frequent hand-washing throughout the school day and practice wipe down of tables and shared equipment after use.
- Intermingling across classes and levels will be minimised.
- There will be fixed exam-style seating in classrooms and spaced seating in canteens or alternative venues. For recess, we encourage students eating in alternative venues to bring a covered container to pack their food in.





Queensway Secondary School

2A Margaret Drive Singapore 149295 Tel: 6474 1421 • 6476 6416 Fax : 6474 1302 Email : qss@moe.edu.sg

- Our school has also staggered arrival, dismissal and recess timings to reduce congestion. Please refer to the table below.

Level	Flag-raising in the classroom	Start time	Dismissal
Sec 1	7.30AM	7.45 AM	1.45 PM (Fri 12.45 PM)
Sec 2	8.00AM	8.15 AM	2.15 PM (Fri 1.15 PM)
Sec 3	7.30AM	7.45 AM	1.45 PM (Wed 2.15PM – 3E only; Fri 12.45 PM)
Sec 4 & 5	8.00 AM	8.15 AM	2.15 PM (Wed 3.15PM – 4E only; Fri 1.15 PM)

The time-table for your child's/ward's class has been uploaded in our school's website and also emailed to him/her. Please note that we will follow the same timetable for the class whether they are in school or on HBL. The synchronized lessons will be highlighted in 'yellow' and information for HBL can be accessed via the same class HBL link used in April. For online lessons, your child/ward must log into the SLS account for further instructions and access the materials.

As we prepare to come out of the Circuit Breaker Measures, let us continue to practice good social responsibility by seeing a doctor if we are unwell, wear a mask when we leave our homes and reduce social engagements for the time being. Should we sneeze or cough, use a tissue paper to cover our nose or mouth and discard the tissue paper in trash bins. We should also wash our hands immediately with soap and water, and practice regular washing of our hands and not touching our face with our hands.

Our teachers will continue to monitor the progress of your child and be in regular contact with you and your child to provide support during this transition. MOE will continue to closely monitor the COVID-19 situation. We urge you to rely on official sources of information and not to circulate any unconfirmed information. If you have any further queries, please contact Mr Yong Wei Leong, Vice-Principal (Administration) on telephone 64741421.

Thank you and keep safe. We look forward to seeing our Queenswayans back with us next week!

Yours sincerely,

Peter Tan Chong Tze
Principal



PEOPLE DEVELOPER
2010-2017

